



SIR THOMAS RICH'S SCHOOL

Oakleaze, Gloucester

Year 11 Parents' Consultation Meeting on Thursday 9 January 2020

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Dear Parents/Carers

Year 11 Parents' Consultation Evening on Thursday 9 January 2020

On Thursday 9 January we shall be holding the first of our two Year 11 Parents' Consultation Evenings. A second evening takes place later in the academic year.

To access the online booking system, you will need to visit <https://strs.parentseveningsystem.co.uk/> or use the link from the *Parents'* page of the School's website.

You will not be able to make any appointments for the Parents' Evening until the evening goes live at **7.30 pm on Wednesday 18 December**. To log into the system you will only need your name and email address along with the name and date of birth of your son.

Appointments can be booked up until midnight on Wednesday 8 January. I attach a full guide explaining how to make appointments using the system. You may find that some teachers have already booked an appointment with you on the system; if this is the case, they will have done so in order to reserve a slot for pupils they may particularly wish to discuss - you are at liberty to change or cancel this appointment.

Staff who teach 11 will be available from **5.00 pm** until **8.00 pm**. Each appointment is five minutes in length and the system will automatically add five minutes between your appointments in order to allow you to travel between parts of the School. We ask parents to restrict their discussions to fit this time limit in order to allow all parents to be seen. A plan of the School will be attached to the next email which will show each teacher's location. There will also be a board in Reception indicating where each member of staff may be found.

Mr Stewart, Head of Year 11, will be prioritising his appointments for his teaching groups during the evening, however, there may be an opportunity to see him at the end of the evening in his Head of Year capacity if there is something specific you wish to discuss. Mr Daniell, Head of Key Stage 4, will also be prioritising appointments for his teaching groups but, again, might have availability at the end of the evening to discuss other issues. If you have anything urgent to discuss with either Mr Stewart or Mr Daniell then please make a separate appointment to see them.

It would be particularly useful for your son to attend with you as they are clearly central to the discussions about their progress during 11 (uniform need not be worn).

Yours sincerely

David Dempsey

ASSISTANT HEADTEACHER

SIR THOMAS RICH'S

Oakleaze Gloucester GL2 0LF

01452 338400

info@strs.org.uk

www.strschool.co.uk

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